

# **Dry Cleaners & Launderettes – Comparison Document**

#### **Policy Wording**

Section/Title	Previous Version	New Version
=	Previous version	New Version
(Policy Wording)	1) 6:1	4) 6 :1
Order of Policy & Layout	1) Guide 2) Index	Guide     Authorised Policy
	3) Authorised Certificate	3) Index
	4) Obligations	4) Policy Definitions
	5) Claims & Remedy Condition	5) Sections of Cover;
	6) Sections of Cover;	i. Definitions
	i. Cover & Basis of Settlement	ii. Cover
	ii. Conditions	iii. Extensions
	iii. Exclusions	iv. Exclusions
	iv. Definitions	v. Basis of Settlement
	v. Extensions	vi. Conditions
	7) General Exclusions	6) General Exclusions
	8) General Certificate Conditions	7) General Policy Conditions
	9) Certificate Definitions	8) General Claims Conditions
	10) Complaints Procedure	9) Complaints Procedure
Policy Title	Dry Cleaners & Launderettes	Dry Cleaners & Launderettes Policy
	Certificate Wording	Wording
Throughout	Certificate	Policy
Throughout	Defined Peril	Insured Event
Guide	Previous version included	Obligations replaced by 'general
	'obligations'.	conditions and exclusions'.
	There are certain obligations	In deciding to accept this insurance and
	contained in this certificate that are	in setting the terms, <b>We</b> have relied on
	important to us and that <b>We</b> rely	the information <b>You</b> have given <b>Us</b> . <b>You</b>
	upon <b>You</b> to comply with. The	must take care when answering any
	obligations clearly set out what <b>You</b>	questions <b>We</b> ask by ensuring that any
	must do and what <b>You</b> must not do to	information provided is accurate and
	ensure coverage under this certificate	complete.
	is not prejudiced.	This <b>Policy</b> sets out all the circumstances
	You should note that if You do not	in which <b>You</b> can make a claim. It is not
	comply with the obligations, in certain	a maintenance contract and does not
	circumstances specific coverage will	protect against every loss.
	be excluded or the certificate may be	There are General Policy and General
	considered void.	claims conditions contained in this
	If <b>You</b> are unsure as to what an obligation means or <b>You</b> may not be	Policy and conditions specific to certain
	able to comply with the terms <b>You</b>	sections (additional requirements may
	should consult with <b>Your</b> insurance	be imposed by <b>Endorsement</b> ) that are
	advisor.	all important to <b>Us</b> and which <b>We</b> rely
	The Certificate defines what is	upon <b>You</b> to comply with.
	covered under separate sections A-F.	The conditions clearly set out what <b>You</b>
	Within those Sections the extent of	must do to ensure cover under this
	cover is explained together with	<b>Policy</b> is not prejudiced. In the event
	obligations and exclusions specific to	You breach a condition(s) and You need
	that Section.	to make a claim <b>You</b> will need to show
	Exclusions applying to the whole	that non - compliance with the condition
	Certificate are contained within	could not have increased the risk of
	General Exclusions section and <b>We</b>	Damage which has occurred.



will not pay a claim if these exclusions are applicable.

The General Certificate conditions sets out certain rights of **You** and **Us** and include clauses that apply to the whole of the Certificate.

The Certificate Definitions provide the meaning to words and phrases wherever they appear in the Certificate. **You** will see words in bold which means that wherever they appear in this Certificate they are a definition.

The **Schedule** attaching to this
Certificate will set out the period of
this insurance and specify which
Sections of this Certificate are
operative including the **Sums Insured**.

The **Schedule** may also contain clauses additional to the Certificate wording that **Underwriters** have imposed placing additional obligations on **You** and/or limiting coverage. The terms of those clauses will be attached to the **Certificate** in the form of an endorsement.

In the unlikely event **You** feel that **You** need to make a complaint concerning this insurance **You** will find this in our complaints procedure section.

#### **Reading the Certificate**

It is strongly recommended that **YOU** read the **Certificate** including the Certificate **Schedule** and any endorsements to ensure that the **Certificate** meets with your requirements.

In the event that the **Certificate** does not meet with your requirements and/or that **YOU** are unable to comply with any of the **obligations**, **terms** and conditions **YOU** should immediately advise your insurance advisor. The **Underwriters** will then decide whether or not to agree to a variation of the Certificate. However, the terms of the **Certificate** will remain effective unless **Underwriters** have agreed to a variation in writing.

If **You** are unsure as to what a condition means or if **You** are unable to comply with the terms **You** should consult with

Your insurance advisor.

The **Policy** Definitions section provides the meaning to words and phrases wherever they appear in the **Policy**. **You** will see words in bold which highlights that for the purposes of this **Policy** they are a definition.

The **Policy** defines what is covered under separate sections A-H. Within those Sections the extent of cover is explained together with conditions and exclusions specific to that Section. Exclusions applying to the whole **Policy** are contained within General Exclusions and **We** will not pay a claim if these exclusions are applicable.

The General **Policy** conditions section covers certain rights of **You** and **Us** and include conditions that apply to the whole of the **Policy**. The General Claims conditions section covers certain rights of **You** and **Us** in the event of a claim and details what to do in the event of a claim under this **Policy**.

The **Schedule** attaching to this **Policy** will set out the **Period of Insurance** and specify which Sections of this **Policy** are operative including the **Sums Insured**.

The **Schedule** may also contain additional conditions to the **Policy** wording that **We** have imposed placing additional conditions on **You** and/or limiting coverage. The terms of those conditions will be attached to the **Policy** in the form of an **Endorsement**. In the unlikely event **You** feel that **You** need to make a complaint concerning this insurance **You** will find this in **Our** complaints procedure section.

#### **Reading the Policy**

It is strongly recommended that You read the Policy including the Policy Schedule and any Endorsements to ensure that the Policy meets with your requirements. This Policy is a legally binding contract which You have made with the Underwriters.

In the event that the cover does not meet with **Your** requirements **You** 



		should advise Vaus incurance advises
		should advise <b>Your</b> insurance advisor without delay.
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		We will then decide whether or not to
		agree to a variation of the <b>Policy</b> .
		However, the terms of the <b>Policy</b> will
		remain effective unless <b>We</b> have agreed
		to a variation in writing.
Authorised Policy	Authorised Certificate	Authorised Policy
	This <b>Certificate</b> and any replacement	In consideration of the payment by <b>You</b>
	Schedule and/or endorsement are to	of the premium specified in the
	be read together as one document.	Schedule Underwriters agree (subject to
	This <b>Certificate</b> is a legally binding	the terms, conditions and exclusions of
	contract which <b>You</b> have made with	the <b>Policy</b> ) to indemnify <b>You</b> against
	Underwriters.	Damage, accident or injury occurring
	In consideration of the payment by	during the <b>Period of Insurance</b> .
	<b>You</b> of the premium specified in the	Provided always that: -
	Schedule Underwriters agree (subject	(i) The liability of the <b>Underwriters</b> will
	to the terms, conditions and	not exceed the <b>Sums Insured</b> or
	exclusions of the <b>Certificate</b> ) to	<b>Limits of Indemnity</b> stated in the
	indemnify You against Damage,	Schedule or such other Sums
	accident or injury occurring during the	Insured or Limits of Indemnity as
	Period of Insurance.	maybe substituted by <b>Endorsement</b>
	Provided always that:-	attached to the <b>Policy</b> ;
	(i) The liability of the <b>Underwriters</b>	(ii) This <b>Policy</b> insures <b>You</b> only in respect of the sections where a <b>Sum</b>
	shall not exceed the <b>Sums Insured</b> or	Insured or a Limit of Indemnity is
	limits of liability stated in the	specified in the <b>Schedule</b>
	Schedule or such other Sums Insured	Any dispute arising out of or in
	or limits of liability as maybe	connection with this <b>Policy</b> will be
	substituted by endorsement or	subject to and interpreted solely in
	attached hereto;	accordance with the laws of England and
	(ii) This <b>Certificate</b> insures <b>You</b> only in	Wales. <b>You</b> and the <b>Underwriters</b> agree
	respect of the sections where a <b>Sum</b>	that all disputes arising out of or in
	Insured or a limit of liability is	connection with the <b>Policy</b> will be
	specified in the <b>Schedule</b>	subject to the jurisdictions of the courts
	Any dispute arising out of or in	of England and Wales or as otherwise
	connection with this Certificate shall	agreed in accordance with the EU
	be subject to and construed solely in	Disclosure Clause (as documented in the
	accordance with the laws of England	Policy Conditions section within this
	and Wales. You and the Underwriters	Policy).
	agree that all disputes arising out of	This <b>Policy</b> is underwritten by AXIS
	or in connection with the <b>Certificate</b>	Managing Agency Ltd. AXIS Managing
	shall be subject to the jurisdictions of	Agency Ltd is authorised by the
	the courts of England and Wales or as	Prudential Regulation Authority and
	otherwise agreed in accordance with	regulated by the Financial Conduct
	the EU Disclosure Clause.	Authority and the Prudential Regulation
	This is to certify that authorisation has	Authority (Firm Reference Number
	been granted to Commercial Express	754962). AXIS Managing Agency Ltd is
	Quotes Ltd under Contract Numbers	the managing agent of AXIS Syndicate
	JRPCX1702B1021 - ERGO	1686 and 2007 at Lloyd's and subject to
	Versicherung AG (UK Branch) 50% for	the supervision of the Society of Lloyd's.
	their proportion, UKBPY1700016 -	
	AmTrust Europe Limited 30% for their	AXIS Managing Agency Ltd is registered
	proportion and JRPCX1702B3004 &	at Willkie, Farr & Gallagher (UK) LLP,
	1 17 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Citypoint, 1 Ropemaker Street, London

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	JRPCX1702B3005 - Certain	EC2Y 9AW (Company Number
	Underwriters at Lloyd's 20% for their	08702952).
	proportion for sections A-E.	This is to certify that authorisation has
	Authorisation has been granted to	been granted to Commercial Express  Quotes Ltd under Contract Number
	Commercial Express Quotes Ltd under	-
	Contract Number B1262BW0213017 -	B1262BW0231418 by AXIS Managing
	Argo Direct Limited 35% for their	Agency Limited.
	proportion, AIG Europe Limited 35%	
	for their proportion and Covéa	
	Insurance plc 30% for their proportion	
5000	for section F.	
FSCS	Financial Services Compensation	Financial Services Compensation
	Scheme	Scheme (FSCS)
	Insurers are covered by the FSCS. This	Certain Underwriters at Lloyd's (AXIS
	means that You may be entitled to	Managing Agency Limited – Syndicate
	compensation from the scheme in the	1686 and 2007) are covered by the FSCS.
	unlikely event that Insurers cannot	This means that <b>You</b> may be entitled to
	meet its obligations. Further details	compensation from the scheme in the
	can be obtained from FSCS, 10th	unlikely event that AXIS Managing
	Floor, Beaufort House, 15 St Botolph	Agency Limited cannot meet its
	Street, London, EC3A 7QU Tel: 0207	obligations to <b>You</b> under this insurance.
	741 4100 Fax: 0207 741 4101 or	Further details about the scheme can be
	www.fscs.org.uk	obtained from FSCS, 10th Floor,
		Beaufort House, 15 St Botolph Street,
		London, EC3A 7QU Tel: 0207 741 4100
		Fax: 0207 741 4101 or <u>www.fscs.org.u</u> k
Several Liability Notice	Several Liability Notice	Removed
	The subscribing <b>Underwriters</b> '	
	obligations under contracts of	
	insurance to which they subscribe are	
	several and not joint and are limited	
	solely to the extent of their individual	
	subscriptions. The subscribing	
	<b>Underwriters</b> are not responsible for	
	the subscription of any co subscribing	
	<b>Underwriter</b> who for any reason does	
	not satisfy all or part of its obligations.	2.6.11
Policy Definitions –	n/a	New Definition:
Consequential Loss		Consequential Loss
		Any loss which happens as a result of, or
		is a side effect of, an event for which
D II D C	,	You are insured.
Policy Definitions –	n/a	New Definition:
Endorsement		Endorsement(s)
		A change in the terms and conditions of
		this insurance agreed by <b>You</b> and <b>Us</b> .
		Endorsements which apply to Your
		insurance (if any) will be shown in the
	,	Schedule.
Policy Definitions – Heave	n/a	New Definition:
		Heave

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		Upward movement of the ground
		beneath the <b>Buildings</b> as a result of the
		soil expanding.
Policy Definitions –	n/a	New Definition:
Landslip		Landslip
		Downward movement of sloping
		ground.
Policy Definitions – Policy	n/a	New Definition:
		Policy
		The entirety of the <b>Policy</b> , the <b>Schedule</b>
		and/or any <b>Endorsements</b> or
		amendments (whether or not such
		Endorsements or amendments are
		agreed prior to the <b>Policy</b> of insurance
		coming into force or at any time
		thereafter).
		All references to the terms, conditions
		and exclusions of the <b>Policy</b> will be
		considered as referring to the entire
		Policy.
Policy Definitions –	n/a	New Definition:
Settlement	.,, 2	Settlement
		Downward movement as a result of the
		ground being compressed by the weight
		of the <b>Buildings</b> within 10 years of
		construction.
Policy Definitions –	n/a	New Definition:
Subsidence	,	Subsidence
		Downward movement of the ground
		beneath the <b>Buildings</b> where the
		movement is unconnected with the
		weight of the building.
Policy Definitions –	n/a	Unoccupied
Unoccupied	·	When the <b>Premises</b> (or any part of the
		<b>Premises</b> ) are closed for trade for a
		period in excess of fourteen consecutive
		days
Policy Definitions – Savings	Savings - shall mean such charges and	(Moved from Section C – Business
	expenses of the <b>Business</b> (normally	Interruption – Definitions)
	payable out of <b>Net Revenue</b> ) as may	
	cease or be reduced during the	Savings
	Indemnity Period in consequence of	Such charges and expenses of the
	the <b>Damage</b> .	Business (normally payable out of Net
		Revenue) as may cease or be reduced
		during the <b>Indemnity Period</b> as a result
		of the <b>Damage</b> .
Policy Definitions – Bodily	Bodily Injury means death, illness,	Bodily Injury
Injury	disease or injury	a. Accidental Death, illness, disease or
		injury
		b. Wrongful arrest, wrongful
		detention, false imprisonment or
1		malicious prosecution

		c. Mental injury, mental anguish or shock but not defamation
Policy Definitions –	Buildings means the building(s)	Building(s)
, Buildings	situated at the address(es) specified	<b>Building</b> or buildings including landlord's
	in the <b>Schedule</b> which include;	fixtures and fittings, tenant's
	a) landlord's fixtures and fittings	improvements, walls, gates and fences
	b) annexes, gangways, outbuildings	belonging to <b>You</b> or for which <b>You</b> are
	and extensions tenants improvements	responsible at the <b>Premises</b> .
	for which the landlord is responsible	
	under the terms of the lease or other	
	agreement under which the property	
	is let	
	c) outbuildings, extensions, annexes,	
	canopies, fixed signs, gangways,	
	conveniences, lamp posts and street	
	furniture	
	d) walls, gates and fences	
	e) drains, sewers, piping, ducting,	
	cables, wires and associated control	
	gear and accessories on the Premises	
	and extending to the public mains,	
	but only to the extent of Your	
	responsibility	
	f) yards, car parks and pavements,	
	forecourts, all constructed of solid	
	materials	
	g) landscaping, excluding external	
	ponds and lakes	
	all belonging to <b>You</b> or for which <b>You</b>	
	are legally responsible.	
Policy Definitions –	Business means the Insured's	Business
Business	<b>Business</b> stated in the Schedule.	The business stated in the <b>Schedule</b> including
		a. The provision and management of
		canteens, clubs, sports, athletic and
		social welfare organisations of the
		benefit of <b>Your Employees</b>
		b. The ownership, repair, maintenance
		and decoration of <b>Your Premises</b>
		and the provision and management
		of first aid and ambulance services c. Private work carried out by an
		Employee of Yours (with the
		consent of <b>You</b> for any director,
		partner of official of <b>Yours</b> )
Policy Definitions –	Employee - shall mean:	(Moved from Liability Definitions)
Employee	a. any person under a contract of	,
	service or apprenticeship with the	Employee
	Insured	a. any person under a contract of
	b. any labour master or labour only	service or apprenticeship with <b>You</b>
	subcontractor or person supplied or	b. any labour master or labour only
		subsentractor or nerson supplied or
	employed by them	subcontractor or person supplied or employed by them undertaking

	ii) any person hired or borrowed by	work for <b>You</b> in the course of the
	the <b>Insured</b> from another employer under an agreement by which the person is deemed to be employed by the <b>Insured</b> iii) any student or person undertaking work for the <b>Insured</b> under a work experience or similar scheme while engaged in the course of the <b>Business</b> .	c. any self-employed person undertaking work for You in the course of the Business  d. any person hired or borrowed by You from another employer under an agreement by which the person is considered to be employed by You  e. any student or person undertaking work for You under a work experience scheme while in the course of the Business  f. any voluntary helper undertaking work for You in the course of the Business
Policy Definitions – Excess	Excess means the first part of each	Excess
	and every claim as ascertained after	The amount <b>You</b> will have to pay
	all other terms of this <b>Certificate</b> have	towards each separate claim.
	been applied.	·
Policy Definitions – Insured	Insured Event means a claim You	Insured Event
Event	have made under a section of this	The words <b>Insured Event</b> mean:
	Certificate for which Underwriters	a) fire, but excluding any <b>Damage</b> to
	have agreed to provide indemnity	the <b>Property Insured</b> caused by:
		i) explosion resulting from fire
		ii) earthquake or subterranean fire
		iii) its undergoing any heating process
		or any process involving the
		application of heat
		b) lightning
		c) explosion but excluding any
		Damage caused by or consisting of the bursting of a boiler or other
		vessel, machine or apparatus used
		for non-domestic purposes where
		internal pressure is due to steam
		only belonging to or under <b>Your</b>
		control
		d) aircraft or other aerial devices or
		articles dropped from them
		e) riot, civil commotion, strikers,
		locked out workers, persons taking
		part in labour disturbances or
		malicious persons excluding
		Damage:
		i. arising from confiscation,
		requisition or destruction by order
		of the government or any public
		authority
		ii. arising from cessation of work
		f) theft or attempted theft
		g) earthquake
		h) storm or flood excluding:
		i. <b>Damage</b> attributable solely to a
		change in the water table level

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i) overflowing, discharge or leaking of
any sprinkler apparatus
j) escape of water or oil from any
tank, apparatus or pipe
k) impact by any road vehicle
(including goods falling from them)
or animal not belonging to <b>You</b> or
under <b>Your</b> control, falling trees,
branches and falling aerials
l) Subsidence – (This operates only if
stated in the <b>Schedule</b> ) –
Damage caused by Subsidence or Heave
of the site the <b>Buildings</b> stand on or
Landslip subject to the following
exclusions:
1) <b>Damage</b> caused by or resulting from
the <b>Settlement</b> or movement of
made up ground or coastal or river
or watercourse erosion
Damage caused by faulty design,     workmanship or material
3) <b>Damage</b> caused by demolition of or
alterations or repairs to the
Buildings
4) <b>Damage</b> caused by solid floor slabs
moving, unless the foundations
beneath the outside walls of the
Buildings are Damaged at the same
time and by the same cause
5) <b>Damage</b> to walls, gates, fences,
terraces, patios, paths, drives,
footpaths, walls, hedges, swimming
pools, tennis courts & squash courts
or service tanks unless the <b>Buildings</b>
were <b>Damaged</b> at the same time
and by the same cause
6) <b>Damage</b> which originated prior to
the Inception of this cover
7) <b>We</b> will not pay for normal
Settlement or bedding down of new
structures
m) Accidental Damage - (This operates
only if stated in the <b>Schedule</b> ) –
Accidental <b>Damage</b> to the <b>Buildings</b> or
Contents subject to the following exclusions:
<ol> <li>We will not pay for faulty or defective design materials or</li> </ol>
workmanship, inherent vice,
gradual deterioration wear tear or
frost
2) <b>We</b> will not pay for explosion
occasioned by the bursting of a
boiler (not used for domestic
purposes only) economiser or other
vessel machine or apparatus in
which internal pressure is due to

	16) <b>We</b> will not pay for <b>Damage</b> caused by tearing or fouling or chewing by
	15) <b>We</b> will not pay for any <b>Damage</b> specifically excluded in this <b>Policy</b>
	structures in the course of construction or erection
	craft or aircraft  14) <b>We</b> will not pay for property or
	locomotives or rolling stock, water
	(including accessories thereon), caravans, trailers, railway,
	vehicles licensed for road use
	13) We will not pay for Damage to
	Policy Definitions (continued)
	12) <b>We</b> will not pay for <b>Damage</b> to property in transit
	undergoing any process
	<ol><li>We will not pay for Damage to property as a result of its</li></ol>
	structures
	Settlement or bedding down of new
	10) <b>We</b> will not pay for normal
	occurring whilst the whole of the Buildings are Unoccupied
	of water tanks apparatus or pipes
	overflowing discharging or leaking
	9) <b>We</b> will not pay for bursting
	derangement of machinery or equipment
	electrical breakdown or
	8) <b>We</b> will not pay for mechanical or
	or the failure of welds of boilers
	of boilers, economisers, vessels, tubes or pipes, nipple leakage and
	fracturing, collapse or overheating
	7) We will not pay for cracking,
	misfiling or misplacing of information
	unexplained or inventory shortage
	6) We will not pay for disappearance
	dishonesty
	insects or scratching  5) We will not pay for acts of fraud or
	flavour, texture or finish, vermin,
	contamination, change in colour,
	evaporation, Loss of weight,
	change in temperature, dampness, dryness, wet or dry rot, shrinkage,
	4) <b>We</b> will not pay for corrosion, rust,
	Buildings
	by collapse or cracking of the
	under <b>Your</b> control  3) <b>We</b> will not pay for <b>Damage</b> caused
	steam only and belonging to or

		17) We will not pay for Loss or Damage to the interior of any Building or to the Contents, caused by rain, snow, sand or dust, whether driven by wind or not, unless the Building, first sustains storm Damage to its roof through which the rain, snow, sand or dust enters  18) We will not pay for the cost of general maintenance or upkeep  19) Damage of more than £5,000
Policy Definitions – Offshore	"Offshore" shall mean from the time of embarkation onto a conveyance at the point of final departure to an offshore rig or offshore platform until disembarkation from a conveyance onto land upon return from such offshore rig or offshore platform	Offshore From the time of embarkation onto a conveyance at the point of final departure from land to any offshore rig or any offshore platform and until such time of disembarkation from a conveyance onto land upon return from any offshore rig or any offshore platform.
Policy Definitions – Premises	Premises means the Building or Buildings and any Outbuildings occupied by the Insured in connection with the Business including walls, gates and fences at the Premises specified in the Schedule to each Section.	Premises The insured address(es) specified in the Schedule relating to the Business
Policy Definitions – Product Supplied	Product Supplied - shall mean any product or thing sold supplied erected repaired altered treated installed tested serviced or delivered by or through the Insured in the course of the Business in or from Great Britain Northern Ireland the Isle of Man or the Channel Islands.	(Moved from Liability Definitions)  Product Supplied  Any product or thing sold, supplied, erected, repaired, altered, treated, installed, tested, serviced or delivered by You in the course of the Business in or on from the Territorial Limits.
Policy Definitions – Property Insured	Property Insured means Buildings, Trade Contents and Stock	Property Insured Buildings, Trade Contents and Stock if and to the extent they are included in the Schedule.
Policy Definitions – Schedule	Schedule(s) means the Schedule specifying the terms and extent of this Certificate.	Schedule(s) The document showing Your name, the Premises, the Sums Insured, the Period of Insurance and the sections of this insurance which apply.
Policy Definitions – Territorial Limits	Territorial Limits shall mean:  a. Great Britain Northern Ireland the Isle of Man or the Channel Islands b. elsewhere in the world where directors partners or Employees of the Insured who are ordinarily resident in 6 a) above are on a	(Moved from Liability Definitions)  Territorial Limits  United Kingdom, the Channel Islands or the Isle of Man

	temporary visit for the purpose of	
	non-manual work on the <b>Business</b> of	
	the <b>Insured</b>	
	Provided that the Insurers shall not be	
	liable to indemnify the Insured in	
	respect of any amount payable under	
	Workmen's Compensation Social	
	Security or Health insurance	
	legislation.	
Policy Definitions – Trade	Trade Contents means all contents	Trade Contents
Contents	other than <b>Stock</b> but including office	All contents other than <b>Stock</b> but
	equipment decorations and	including office equipment, decorations
	improvements fixtures and fittings	and improvements, fixtures and fittings
	and landlords fixtures and fittings for	and landlords' fixtures and fittings for
	which the <b>You</b> are responsible	which <b>You</b> are responsible including:
	including:	a) personal effects and pedal cycles
	a. personal effects and pedal cycles	belonging to <b>You</b> , <b>Your</b> partners
	belonging to <b>You</b> , <b>Your</b> partners	directors or <b>Employees</b> up to an
	directors or employees up to an	amount not exceeding £750 any
	amount not exceeding £750 any one	one person
	person	b) documents, plans, manuscripts,
	b. documents, plans, manuscripts,	design and business books but only
	design and business books but only	for the value as stationery together
	for the value as stationery together	with the cost of clerical labour
	with the cost of clerical labour	expended in their reproduction up
		to an amount not exceeding £10,000 or 15% of the <b>Trade</b>
	expended in their reproduction up to	Contents Sum Insured whichever is
	an amount not exceeding £10,000 or 15% of the <b>Trade Contents Sum</b>	the less
		c) computer system records but only
	Insured whichever is the less	for the value of materials together
	c. computer system records but only	with the cost of clerical labour and
	for the value of materials together	computer time expended in
	with the cost of clerical labour and	reproducing such records (excluding
	computer time expended in	the cost of reproducing the
	reproducing such records (excluding	information on such records) up to
	the cost of reproducing the	an amount not exceeding £10,000
	information on such records) up to an	or 15% of the <b>Trade Contents Sum</b>
	amount not exceeding £10,000 or	<b>Insured</b> whichever is the less.
	15% of the Trade Contents Sum	d) Customers Goods in trust held for
	Insured whichever is the less.	the purpose of Clothing
	d. Customers Goods in trust held for	Repairs/Alternations/ Dry Cleaners/
	the purpose of Clothing	Dry Cleaners (receiving shop only)/
	Repairs/Alternations/ Dry Cleaners/	Laundrette (manned)/ Launderette
	Dry Cleaners (receiving shop only)/	(unmanned)/ Laundry Services/
	Laundrette (manned)/ Launderette	Shoes Repairs/Key Cutting/ Tailoring
	(unmanned)/ Laundry Services/ Shoes	and Dressmaking.
	Repairs/Key Cutting/ Tailoring and	This definition does not include:
	Dressmaking up to a maximum limit	a) motor vehicles their contents or
	of £150,000 any one claim, any one	accessories, bonds, bills of
	period of insurance. Subject to a	exchange, deeds, promissory notes,
	single article limit of £2,500, includes	cheques, securities, money and
	suede, leather, sheepskin and furs to	stamps
	a maximum total limit of £1,000	b) medals, coins, furs, gold and silver
	-	articles, precious metals, precious
	unless otherwise stated.	stones or livestock unless agreed in

	excluding:	writing by <b>Underwriters</b> and specified in the <b>Schedule</b>
	a) motor vehicles their contents or accessories bonds bills of exchange	c) paintings, prints and works of art
	_	with an individual value exceeding
	deeds promissory notes cheques	£500
	securities money stamps	
	b) medals coins furs gold and silver	
	articles precious metals precious	
	stones or livestock unless agreed in writing by <b>Underwriters</b> and specified	
	in the <b>Schedule</b>	
	c) cash registers caused directly by	
	theft or attempted theft of money	
	d) paintings prints and works of art	
	with an individual value exceeding	
	=	
Policy Definitions –	£500 We/Us/Our/Underwriters means	Wo/He/Our/Hadamuritare
We/Us/Our/Underwriters		We/Us/Our/Underwriters
vve/os/our/onderwriters	Section A-E ERGO Versicherung AG	AXIS Managing Agency Limited (AXIS
	(UK Branch), AmTrust Europe Limited	Syndicate 1686 and 2007 at Lloyd's)
	and Certain Underwriters at Lloyd's  Section F -	
	Identity of insurers:	
	Argo Direct Limited on behalf of	
	ArgoGlobal SE. Argo Direct Limited is	
	registered in England and Wales: No.	
	4019569. Registered address:	
	Exchequer Court, 33 St Mary Axe,	
	London, EC3A 8AA.	
	AIG Europe Limited. Registered in	
	England and Wales: No.	
	1486260.Registered address: The AIG	
	Building, 58 Fenchurch Street, London	
	EC3M 4AB.	
	Covéa Insurance plc. Registered in	
	England and Wales:	
	No.613259.Registered office: Norman	
	Place, Reading, RG1 8DA.	
	Argo Direct Limited is authorised and	
	regulated by the Financial Conduct	
	Authority. ArgoGlobal SE is authorised	
	by the Malta Financial Services	
	Authority to carry on General	
	Insurance Business under the	
	Insurance Business Act, 1998. AIG	
	Europe Limited and Covea Insurance	
	plc are authorised by the Prudential	
	Regulation Authority and regulated by	
	the Financial Conduct Authority and	
	the Prudential Regulation Authority.	
Policy Definitions –	Insured(s)/You/Your means The firm,	You/Your
You/Your	company, entity or individual named	The company, entity or individual
	in the <b>Schedule</b> .	named in the <b>Schedule</b> .
		(Removed Insured)
		, ,

Policy Definitions – Defined	Defined Peril means:	Removed and replaced by Insured Event
Peril	n) fire, but excluding any <b>Damage</b> to	, ,
	the <b>Property Insured</b> caused by:	
	iv) explosion resulting from fire	
	v) earthquake or subterranean fire	
	vi) its own spontaneous	
	fermentation or heating	
	vii) its undergoing any heating	
	process or any process involving	
	the application of heat	
	o) lightning	
	<ul><li>p) explosion but excluding any</li></ul>	
	Damage caused by or consisting	
	of the bursting of a boiler or	
	other vessel, machine or	
	apparatus used for non-domestic	
	purposes where internal pressure	
	is due to steam only belonging to	
	or under <b>Your</b> control	
	q) aircraft or other aerial devices or	
	articles dropped from them	
	<ul> <li>f) riot, civil commotion, strikers, locked out workers, persons</li> </ul>	
	taking part in labour disturbances	
	or malicious persons excluding	
	Damage:	
	iii. arising from confiscation,	
	requisition or destruction by	
	order of the government or any	
	public authority	
	iv. arising from cessation of work	
	g) theft or attempted theft	
	h) earthquake	
	<ol><li>i) storm excluding:</li></ol>	
	ii. <b>Damage</b> by flood whether	
	resulting from storm or otherwise	
	iii. <b>Damage</b> attributable solely to a	
	change in the water table level	
	j) flood excluding <b>Damage</b>	
	attributable solely to a change in	
	the water table level k) overflowing, discharge or leaking	
	of any sprinkler apparatus	
	l) escape of water or oil from any	
	tank, apparatus or pipe	
	m) impact by any road vehicle	
	(including goods falling from	
	them) or animal not belonging to	
	<b>You</b> or under <b>Your</b> control, falling	
	trees, branches and falling aerials	
	n) <b>Subsidence</b> – (This operates only	
	if stated in the <b>Schedule</b> ) –	
	we will pay for <b>Damage</b> caused by	
	<b>Subsidence</b> or <b>Heave</b> of the site the	
	Buildings stand on or landslip subject	
	to the following exclusions:	



- Damage caused by or resulting from the settlement or movement of made up ground or coastal or river or watercourse erosion
- Damage caused by faulty design, workmanship or material
- 10) Damage caused by demolition of or alterations or repairs to the **Buildings** 
  - 11) Damage caused by solid floor slabs moving, unless the foundations beneath the outside walls of the **Buildings** are Damaged at the same time and by the same cause The Buildings or land it is on settling, shrinking, bedding down or expanding
- 12) Damage to walls, gates, fences, terraces, patios, paths, drives, footpaths, walls, hedges, swimming pools, tennis courts & squash courts or service tanks unless the Buildings were **Damaged** at the same time and by the same cause
- 13) **Damage** which originated prior to the Inception of this cover
  - 14) We will not pay for normal Settlement or bedding down of new structures
  - o) Accidental Damage (This operates only if stated in the Schedule) -

We will pay for accidental Damage to the **Buildings** or **Contents** subject to the following exclusions:

- 20) We will not pay for faulty or defective design materials or workmanship, inherent vice, latent defect, gradual
  - deterioration wear tear or frost
- 21) **We** will not pay for explosion occasioned by the bursting of a boiler (not used for domestic purposes only) economiser or other vessel machine or apparatus in which internal pressure is due to steam only and belonging to or under Your control
- 22) We will not pay for Damage caused by collapse or cracking of the Buildings
- 23) We will not pay for corrosion, rust, change in temperature,



- dampness, dryness, wet or dry rot, shrinkage, evaporation, **Loss** of weight, contamination, change in colour, flavour, texture or finish, vermin, insects, marring or scratching

  24) **We** will not pay for acts of fraud
- or dishonesty

  25) **We** will not pay for disappearance unexplained or
  - disappearance unexplained or inventory shortage misfiling or misplacing of information
  - 26) **We** will not pay for cracking, fracturing, collapse or overheating of boilers, economisers, vessels, tubes or pipes, nipple leakage and or the failure of welds of boilers
- 27) **We** will not pay for mechanical or electrical breakdown or derangement of machinery or equipment
  - 28) **We** will not pay for bursting overflowing discharging or leaking of water tanks apparatus or pipes occurring whilst the whole of the **Buildings** are **Unoccupied**
  - 29) **We** will not pay for normal settlement or bedding down of new structures
  - 30) **We** will not pay for **Damage** to property as a result of its undergoing any process
  - 31) **We** will not pay for **Damage** to property in transit
  - 32) We will not pay for Damage to vehicles licensed for road use (including accessories thereon), caravans, trailers, railway, locomotives or rolling stock, water craft or aircraft
- 33) **We** will not pay for property or structures in the course of construction or erection
- 34) We will not pay for any Damage specifically excluded elsewhere under the Contents Section or elsewhere in this Certificate
  - 35) **We** will not pay for **Damage** caused by tearing or fouling or chewing by animals
  - 36) We will not pay for Loss or Damage to the interior of any Building or to the Contents, caused by rain, snow, sand or dust, whether driven by wind or

	not, unless the <b>Building</b> , first sustains storm <b>Damage</b> to its roof through which the rain, snow, sand or dust enters  37) <b>We</b> will not pay for the cost of general maintenance or upkeep  38) <b>Damage</b> of more than £5,000	
Policy Definitions –	Proposal means any information or	Removed
Proposal	declaration provided by <b>You</b> or on <b>Your behalf</b> in connection with this insurance.	
Section A – Buildings –	Removal of Debris means following	Removal of Debris
Definitions – Removal of Debris	an Insured Event costs and expenses necessarily incurred by You with the consent of the Underwriters in; a) removing debris b) dismantling and/or demolishing c) shoring up or propping of the portions of the Buildings d) clearing drains sewers and gutters at the Premises The Underwriters will not pay for any costs or expenses; a) incurred in removing debris except from the site of such property destroyed or Damaged and the area immediately adjacent to such site b) arising from pollution or contamination of property not insured by this Section	Costs and expenses necessarily incurred by You with the consent of the Underwriters in;  a) removing debris b) dismantling and/or demolishing c) shoring up or propping of the portions of the Buildings d) clearing drains, sewers and gutters at the Premises following an Insured Event which results in a valid claim under this Policy.  The Underwriters will not pay for any costs or expenses; a) incurred in removing debris except from the site of such property destroyed or Damaged and the area immediately adjacent to such site b) arising from pollution or
	,	contamination of property not insured by this Section
Section A – Buildings – Extensions – Capital Additions	n/a	New Extension:  f) Capital Additions - We will pay for;  i) Any newly acquired or newly erected property.  ii) Alterations, additions and improvements to the Premises, but not for any appreciation in value For which You are legally responsible for anywhere within the Territorial Limits up to a maximum amount of 10% of the Buildings Sums Insured or £250,000 whichever is lower.  You must notify Commercial Express Quotes Limited, via Your insurance advisor, without delay and pay the appropriate additional premium.
Section A – Buildings – Exclusions	d. <b>Damage</b> to any Property Insured directly or indirectly caused or contributed from:  i) moth, termites, vermin or insect, wear, tear, gradual deterioration, rust or oxidisation, rot, mould or mildew,	<ul> <li>d. Damage to any Property Insured directly or indirectly caused or contributed by:</li> <li>i) moth, termites, vermin or insect, wear, tear, gradual deterioration, rust or oxidisation, rot, mould or mildew, inherent vice (a quality in</li> </ul>

	inherent vice, latent defect unless	property that causes it to damage
		or destroy itself), unless resulting
	resulting from <b>Damage</b> not otherwise	from <b>Damage</b> not otherwise
	excluded	excluded
		(removed latent defect)
Section A – Buildings –	ii) corrosion, rust, wet or dry rot,	ii) corrosion, rust, wet or dry rot,
Exclusions		shrinkage, evaporation, loss of
Exclusions	shrinkage, evaporation, loss of	weight, dampness, dryness,
	weight, dampness, dryness, marring,	scratching or denting unless
	scratching or denting unless resulting	resulting from <b>Damage</b> not
	from <b>Damage</b> not otherwise excluded	otherwise excluded
		(removed marring)
Section A – Buildings –	Average	Average
Conditions – Average	Each item insured under this	Each item insured under this Condition
	Condition is declared to be separately	is declared to be separately subject to
	subject to the following Condition of	the following Condition of Average;
	Average, namely; If at the time of	If at the time of any <b>Damage</b> the <b>Cost of</b>
	repair or rebuilding or replacement	Reinstatement of the whole of the
	the <b>Cost of Reinstatement</b> which	
	would have been incurred in	<b>Buildings</b> , in a new condition similar in size, shape and form, is more than the
	reinstatement if the whole of the	-
		Sum Insured, We will pay only for the
	property by such item had been	loss in the same proportion. For
	destroyed exceeds the <b>Sum Insured</b>	example, if <b>Your Sum Insured</b> only
	thereon at the commencement of any	covers two-thirds of the cost of
	Damage to such property then You	rebuilding the <b>Buildings</b> , <b>We</b> will only
	shall be considered as being <b>Your</b> own	pay two-thirds of the claim.
	insurer for the difference between	The Excess will not be reduced in the
	the <b>Sum Insured</b> and the sum	event that the Average clause applies to
	representing the <b>Cost of</b>	<b>Your</b> claim.
	<b>Reinstatement</b> of the whole of the	If the "Alternative Basis of Settlement
	property and shall bear a rateable	Condition" is applied this <b>Average</b> clause
	proportion of the loss accordingly.	is amended to:
	The <b>Excess</b> shall not be reduced in	The <b>Sum Insured</b> by each item is
	the event that the <b>Average</b> clause	separately declared to be subject to
	applies to <b>Your</b> claim.	Average.
	If the Alternative Basis of Settlement	
	Condition is applied this <b>Average</b>	
	clause is amended to:	
	The <b>Sum Insured</b> by each item is	
	separately declared to be subject to	
	Average.	
	In the event that the <b>Sum Insured</b> for	
	any such item shall, at the	
	commencement of <b>Damage</b> , be less	
	than the value of the property	
	covered, then the amount payable by	
	<b>Underwriters</b> shall be proportionately	
	reduced.	
Section A – Buildings –	Transfer of interest - if at the time of	Moved from Extensions to Conditions
Conditions – Transfer of	Damage to the Buildings covered by	
Interest	this Section <b>You</b> shall have contracted	Transfer of interest
	to sell <b>Your</b> interest in such <b>Buildings</b>	If <b>You</b> sell the <b>Premises</b> , from the date
	and the purchase has not been but	You exchange contracts, We will give
	shall thereafter be completed the	the buyer the benefit of Section A -
L	Shan thereafter be completed the	are buyer the beliefit of Section A

	purchaser on completion of the purchase if and so far as the property is not otherwise insured by or on behalf of the purchaser against such <b>Damage</b> shall be entitled to the benefit of this Section so far as it relates to such <b>Damage</b> without prejudice to <b>Your or Our</b> rights and liabilities under this Section up to the date of completion.	Buildings until completion of the sale, as long as this is within the Period of Insurance.  We will not pay for any claim to the Buildings if the buyer is insured under any other insurance.
Section B – Contents – Cover	Underwriters agree that if, during the Period of Insurance, an item of Property Insured at the Premises sustains Damage due to a Defined Peril, then following Insured Event under this Section Underwriters will replace the damaged items or at their option will pay You as follows:-	Cover Underwriters agree that if, during the Period of Insurance, an item of Trade Contents, Stock or Household Goods (as confirmed as insured on the Schedule) at the Premises sustains Damage due to an Insured Event, which results in a valid claim under this Policy, Underwriters will replace the damaged items or at their option will pay You as follows: -  (Remainder of the cover text remains as per Previous wording)
Section B – Contents – Extensions – Capital Additions	n/a	New Extension:  q) Capital Additions - We will pay for; i) any newly acquired, newly erected trade fixtures and fittings at the Premises ii) any alterations, additions and improvements to the trade fixtures and fittings at the Premises, but not for any appreciation in value For which You are legally responsible for anywhere within the Territorial Limits up to a maximum limit of 10% of the Trade Contents Sums Insured or £100,000 whichever is lower. You must notify Commercial Express Quotes Ltd, via Your insurance advisor without delay and pay the appropriate additional premium.
Section B – Contents – Extensions – Locks and Keys	b) Locks and Keys - costs of replacement locks or lock mechanisms and keys necessary to maintain the security of the Premises following theft of keys by force or violence subject to a maximum of £1,000 any one claim	b) Locks and Keys - costs of replacement locks or lock mechanisms and keys necessary to maintain the security of the Premises (including final exit doors for individual flats or apartments for which You are responsible) following theft or Damage of keys subject to a maximum of £1,000 any one claim.
Section B – Contents – Exclusions	Damage caused by     a) inherent vice, latent defect, gradual deterioration, wear and tear, frost,	Damage caused by     a) inherent vice (a quality in property     that causes it to damage or destroy

	ahanga in water table level the	itself) gradual datariaration
	change in water table level, the	itself), gradual deterioration, wear and
	Insured's own faulty or defective	tear, frost, change in water table level,
	design or materials	faulty or defective design or materials
		(removed latent defect)
Section B – Contents –	3) <b>Damage</b> caused by	3) <b>Damage</b> caused by
Exclusions	a) corrosion, rust, wet or dry rot,	a) corrosion, rust, wet or dry rot,
	shrinkage, evaporation, loss of	shrinkage, evaporation, loss of weight,
	weight, dampness, dryness, marring	dampness, dryness, scratching, vermin
	scratching, vermin or insects;	or insects;
	,	(removed marring)
Section B – Contents –	4) any loss from Unattended Vehicle	4) <b>Damage</b> from Unattended
Exclusions	or Trailer	Vehicle(s) or Trailer(s).
		* * * * * * * * * * * * * * * * * * * *
Section B – Contents –	n/a	New Statement:
Basis of Claims Settlement		Basis of Claims Settlement
		1. Where <b>We</b> can repair or replace an
		item of <b>Trade Contents</b> or <b>Household</b>
		Goods, but We agree to Your request
		for a cash settlement <b>We</b> will only pay
		what it would cost <b>Us</b> to repair or
		replace the item using <b>Our</b> own network
		of suppliers.
		2. <b>We</b> will not pay the cost of replacing
		or repairing any undamaged parts of the
		Trade Contents or Household Goods
		which form part of a pair, set or suite or
		1
		part of a common design or function
		when the <b>Damage</b> is restricted to a
		clearly identifiable area or to a specific
		part.
		3. If <b>You</b> are under-insured, which
		means the cost of replacing or repairing
		the <b>Trade Contents</b> , <b>Stock</b> or <b>Household</b>
		Goods at the time of the Damage is
		more than <b>Your Sum Insured</b> for each
		item, then <b>We</b> will only pay a proportion
		of the claim. For example, if <b>Your Sum</b>
		Insured only covers one half of the cost
		of replacing or repairing the <b>Trade</b>
		Contents, Stock or Household Goods,
		<b>We</b> will only pay one half of the cost of
		repair or replacement.
Section C – Business	Net Revenue - shall mean the money	Net Revenue
Interruption – Definitions –	paid or payable <b>You</b> for goods sold	The money paid or payable to <b>You</b> for
Net Revenue	and services rendered in the <b>Business</b>	goods sold and services provided in the
	at the <b>Premises</b> less the cost of	<b>Business</b> at the <b>Premises</b> less the cost of
	purchases relative thereto	purchases.
Section D – Money –	n/a	New Definition:
Definitions – Business		Business Hours
Hours		the usual hours of <b>Your Business</b> and all
		hours during which <b>You</b> or <b>Your</b>
		directors, partners or <b>Employees</b>
		entrusted with <b>Money</b> are on the
		character with Honey are on the

		Premises for the purpose of Your
		Business
Section D – Money –	n/a	New Definition:
Definitions – Money	·	Money
		Current coinage, bank and currency
		notes, uncrossed cheques, giro cheques,
		bankers' drafts, uncrossed postal and
		money orders, unexpired units in
		franking machines, unused postage and
		National Insurance stamps, business
		travel tickets, luncheon vouchers,
		trading stamps, holiday with pay stamps,
		gift vouchers and bills of exchange.
Section D – Money –	n/a	New Definition:
Definitions – Non		Non Negotiable Items
Negotiable Items		Money consisting of crossed cheques,
		crossed national giro payment orders,
		crossed bankers' drafts, VAT purchase
		invoices, crossed postal orders, crossed
		money orders, national savings
		certificates, premium bonds, credit card
		and debit card vouchers and unused
		franking machine units.
Section D – Money – Cover	Underwriters agree to indemnify You	Underwriters agree to indemnify You
	for amounts not exceeding the <b>Sum</b>	for amounts not exceeding the <b>Sum</b>
	Insured stated against each item(s) in	Insured stated against each item(s) in
	the <b>Schedule</b> against;	the <b>Schedule</b> against;
	a) Damage to Money items from any	a) Damage to Money items from an
	cause whilst:	Insured Event which results in a
		valid claim under this <b>Policy</b> whilst:
		(Remainder of the cover text remains as
		per Previous wording)
Section D – Money –	GBP 2,500 – GBP 5,000   2 able	GBP 2,500 – GBP 5,000   2 able bodied
Conditions	bodied and responsible <b>Insured</b>	and responsible <b>Employees</b> or <b>You</b>
	Persons	GBP 5,001 – GBP 7,500   3 able bodied
	GBP 5,001 – GBP 7,500   3 able	and responsible <b>Employees</b> or <b>You</b>
	bodied and responsible <b>Insured</b>	GBP 7,501 – GBP 10,000   4 able bodied
	Persons	and responsible <b>Employees</b> or <b>You</b>
	GBP 7,500 – GBP 10,000   4 able	
	bodied and responsible Insured	
	Persons	
Section D – Money –	n/a	New Definition:
Assault – Definitions –		Compensation
Compensation		The amount payable under the
		appropriate item specified in the
		Schedule.
Section D – Money –	n/a	New Definition:
Assault – Definitions –		Injury
Injury		Bodily injury and death.
Section D – Money –	n/a	New Definition:
Assault – Definitions –		Permanent Total Disablement

Permanent Total		Any director, partner, principal or
Disablement		<b>Employee</b> of the <b>Business</b> being totally
		disabled solely and directly caused by
		Injury (not resulting in Loss of Limb(s) or
		Loss of Sight) and prevented from
		attending to their usual business or
		occupation with proof satisfactory to the
		<b>Underwriters</b> that such disablement has
		continued for one year from the date of
		the occurrence of <b>Injury</b> and will in all
		probability continue for the remainder
		of the insured person's life.
Section D – Money –	n/a	New Definition:
Assault – Definitions – Pre-	ŕ	Pre-Existing
Existing		Any condition, whether diagnosed or
		not, for which <b>You</b> or the <b>Employee</b> has
		sought advice, diagnosis, treatment or
		counselling or of which they were aware
		or should have been aware at inception
		of this contract of insurance or for which
		they have been treated at any time
		during the 5 years prior to the inception
		or date of addition of this contract of
		insurance (inception relates to the start
		date shown in the current <b>Schedule</b> ).
Section D – Money –	n/a	New Definition:
Assault – Definitions –		Temporary Total Disablement
Temporary Total		Any director, partner, principal or
Disablement		Employee of the Business being totally
		disabled resulting solely and directly
		from <b>Injury</b> within 12 calendar months
		of such Injury and prevented from
		attending to their usual business or
		occupation for a period not exceeding
		104 weeks.
Section D – Money –	n/a	New Definition:
Assault – Definitions – Loss	.,, =	Loss of Sight
of Sight		Total and irrecoverable loss of sight in
		one or both eyes.
Section D – Money –	n/a	New Definition:
Assault – Definitions – Loss	ii/a	Loss of Limb
of Limb		
OI EIIIIB		Physical severance or the total or
		permanent loss of use of one or both
		arms, hands, legs or feet resulting solely
		and directly
		from <b>Injury</b> within 12 calendar months
		of such <b>Injury</b> .
Section D – Money –	n/a	New Definition:
Assault – Definitions –		Medical Expenses
Medical Expenses		Medical, hospital, surgical, manipulative,
		therapeutic and x-ray fees and nursing
		treatment, emergency dental

		and an arrange antical abancas in an unad
		and emergency optical charges incurred
		as a direct result of <b>Injury</b> . This will
		include the costs of medical
	,	supplies and ambulance hire.
Section E – Book Debts –	n/a	New Definition:
Definitions – Customers'		Customers' Accounts
Accounts		The accounts of all <b>Your</b> customers
		and/or agents who purchase goods from
		<b>You</b> or to whom <b>Your</b> services are
	_	rendered.
Section E – Book Debts –	The Cover	<u>Cover</u>
Cover	The Insurers will indemnify the	Underwriters will indemnify You if Your
	Insured in respect of Outstanding	books of accounts, other business
	<b>Debit Balances</b> resulting from an	books, records or Computer records at
	Insured Event under Section B of this	the <b>Premises</b> should be destroyed or
	Certificate.	Damaged by an Insured Event and as a
		result <b>You</b> are unable to trace or
		establish the <b>Outstanding debit balance</b>
		in whole or in part due to <b>You</b> , then
		Underwriters will pay to You the loss
		sustained in respect of <b>Outstanding</b>
		<b>debit balances</b> directly due to the
		Damage and the amount payable in
		respect of any one occurrence will not
		exceed:-
		i) the difference between
		a) the <b>Outstanding debit balances</b> ,
		and
		b) the total of the amounts received or
		traced
		ii) the additional expenditure incurred
		with the previous consent of the
		Underwriters in tracing and
		establishing Outstanding debit
		balances after the Damage.
		If the <b>Sum Insured</b> is less than the
		Outstanding debit balances the amount
		payable will be proportionately reduced.
		The insurance under this Section
		includes all reasonable charges payable
		by <b>You</b> to <b>Your</b> auditors for producing
		and identifying any particulars or details
		contained in the books of account or
		other business books or records, or
		documents or such other proofs,
		information or evidence as may be
		required by <b>Underwriters</b> .
Section E – Book Debts –	Temporary Removal - loss in respect	Temporary Removal - loss in respect of
Extensions	of <b>Outstanding Debit Balances</b> caused	Outstanding debit balances caused by
	by <b>Damage</b> to <b>Your</b> books of account	Damage to Your books of account or
	or other <b>Business</b> records or	other <b>Business</b> records or documents
	documents whilst temporarily in	whilst temporarily in <b>Buildings</b> occupied
	Buildings occupied by persons acting	by persons acting on behalf of <b>You</b> or
	on behalf of <b>You</b> or whilst in transit	whilst in transit to and from the
	thereto and therefrom all within	Buildings anywhere in the United
	1	<u> </u>

	Great Britain Northern Ireland the Isle	Kingdom.
	of Man or the Channel Islands.	J
Section E – Book Debts –	Conditions	Conditions applicable to this Section
Section E – Book Debts – Conditions		1) This Section will be cancelled if: - a) the Business is wound up or carried on by a liquidator or receiver or permanently discontinued, or b) Your interest ceases other than by death at anytime after the commencement of this Insurance, unless its continuance be admitted in writing by or on behalf of Underwriters. 2) Automatic Reinstatement of Loss Following an Insured Event under this Section the Sum Insured will be immediately and automatically reinstated, and You undertake to pay the additional premium on the amount of loss at the rate applicable pro-rata from the date of the loss to the expiration of this Policy. 3) Fire Resistant Safes You must ensure that all books of accounts, other business books or records are kept in a fire resistant safe or cabinet when the Premises are
		unattended otherwise no cover will
Costion F. Linkilitus	Various	operate under this Section.
Section F – Liability – Definitions	Various	Definitions specific to this section are now contained with General Policy
Deminions		Definitions
Section F – Liability –	n/a	New Extension:
Extensions – Non-Manual	liya	viii. Non-Manual Work Overseas - The
Work Overseas		Underwriters will indemnify You in
		respect of the cover for Events 1 & 2, in
		respect of compensation, costs and
		expenses, where <b>Your</b> directors,
		partners or <b>Employees</b> who are
		ordinarily resident in the <b>Territorial</b>
		Limits are on temporary non-manual
		visits for the purposes of the <b>Business</b>
		anywhere in the world.
		Provided that the <b>Underwriters</b> will not
		be liable to indemnify <b>You</b> in respect of
		any amount payable under Workmen's
		Compensation Social Security or Health
		insurance legislation.
Section F – Liability –	It is a condition precedent to the	Removed
Exclusions	liability of Underwriters that the	
	insured do not manufacture mine	
	process distribute test remediate	
	remove store dispose sell or use	

	asbestos or materials or products containing asbestos.	
General Exclusions –	Asbestos Exclusion	Asbestos Exclusion
Asbestos	This insurance does not cover any	This <b>Policy</b> does not cover any loss, cost
7.102.003.00	loss, cost or expense directly or	or expense directly or indirectly arising
	indirectly arising out of, resulting as a	out of, resulting as a consequence of, or
	consequence of, or related to the	related to the manufacture, mining,
	manufacture, mining, processing,	processing, distribution, testing,
	distribution, testing, remediation,	remediation, removal, storage, disposal,
	removal, storage, disposal, sale, use	sale, use of or exposure to Asbestos or
	of or exposure to Asbestos or	materials or products containing
	materials or products containing	asbestos whether or not there is
	asbestos whether or not there is	another cause of loss which may have
	another cause of loss which may have	contributed concurrently or in any
	contributed concurrently or in any	sequence to a loss.
	sequence to a loss.	This Exclusion does not apply to Section
		H Event 1
General Exclusions –	Northern Ireland Overriding	Removed
Northern Ireland	Exclusion	
Overriding Exclusion	Notwithstanding anything within the	
	Certificate or in any extensions	
	thereof it is hereby declared and	
	agreed that as an exclusion overriding	
	all other terms (including the nature	
	and terms of perils insured against)	
	this <b>Certificate</b> does not cover loss or	
	destruction of or <b>Damage</b> to any	
	property in Northern Ireland or loss	
	resulting there from caused by or	
	happening through or in consequence	
	directly or indirectly of;	
	i) civil commotion	
	ii) any unlawful, wanton or malicious	
	act committed maliciously by a person or persons acting on behalf of or in	
	connection with any <b>Unlawful</b>	
	Association	
	In any action suit or other	
	proceedings where <b>Underwriters</b>	
	allege that by reason of the provisions	
	of this exclusion any loss, destruction	
	or <b>Damage</b> or consequential loss is	
	not covered by this <b>Certificate</b> the	
	burden of proving that such loss is	
	covered shall be upon <b>You</b> .	
General Exclusions –	n/a	New Exclusion:
Sanctions		Sanctions Exclusion
		<b>We</b> will not provide any benefit under
		this insurance to the extent of providing
		cover, payment of any claim or the
		provision of any benefit where doing so
		would breach any sanction, prohibition

		or restriction imposed by law or
		regulation.
General Policy Conditions –	n/a	New Condition:
Roof Maintenance	·	Roof Maintenance
		You must ensure that:
		i) any flat roof portion of the
		<b>Buildings</b> over ten years old have
		been inspected within the last two
		years by a qualified builder or
		property surveyor and any defects
		brought to light by that inspection
		are repaired, and
		ii) at commencement and throughout
		the currency of <b>Period of Insurance</b> ,
		You must have documentation
		evidencing that such inspections
		and repairs described above have
		taken place
		otherwise all <b>Damage</b> arising from or
		caused by the <b>Insured Event</b> of storm
		will be excluded in respect of or as a
		result of the flat roof at the <b>Premises</b> .
		This does not apply to concrete roofs.
General Policy Conditions –	n/a	New Condition:
External Smoking Condition		External Smoking Condition
		You must ensure that smoking will be
		prohibited throughout the <b>Premises</b>
		except in specifically designated external
		areas, and suitable notices to this effect
		will be displayed in prominent positions.
		Metal receptacles are to be provided for
		waste materials and kept at least 2
		metres from the <b>Buildings</b> otherwise all
		Damage arising from or caused by the
		Insured Events of fire and explosion will
	,	be excluded.
General Policy Conditions –	n/a	New Statement:
Information You have given		Information You have given Us
Us		In deciding to accept this insurance and
		in setting the terms and premium, <b>We</b>
		have relied on the information <b>You</b> have
		given <b>Us</b> . <b>You</b> must take care when
		answering any questions <b>We</b> ask by
		ensuring that all information provided is
		accurate and complete.
		If <b>We</b> establish that <b>You</b> deliberately or
		recklessly provided <b>Us</b> with false or
		misleading information <b>We</b> will treat
		this insurance as if it never existed and
		decline all claims.
		If <b>We</b> establish that <b>You</b> carelessly
		provided <b>Us</b> with false or misleading
		information, it could adversely affect



		Your insurance and any claim. For
		example, <b>We</b> may:
		treat this insurance as if it had
		never existed and refuse to pay all
		claims and return the premium
		paid. <b>We</b> will only do this if <b>We</b>
		provided <b>You</b> with insurance cover
		which <b>We</b> would not otherwise
		have offered; or
		amend the terms of <b>Your</b> insurance.
		<b>We</b> may apply these amended
		terms as if they were already in
		place if a claim has been adversely
		impacted by <b>Your</b> carelessness; or
		• charge <b>You</b> more for <b>Your</b> insurance
		or reduce the amount <b>We</b> pay on a
		claim in the proportion the
		premium <b>You</b> have paid bears to
		the premium <b>We</b> would have
		charged <b>You</b> ; or
		cancel <b>Your</b> insurance in accordance
		with the "Cancellation" condition of
		this <b>Policy</b> .
		<b>We</b> or <b>Your</b> insurance advisor will write
		to <b>You</b> if <b>We</b> :
		<ul> <li>intend to treat this insurance as if it</li> </ul>
		never existed; or
		<ul> <li>need to amend the terms of Your</li> </ul>
		insurance; or
		<ul> <li>require You to pay more for</li> </ul>
		Your insurance.
General Policy Conditions –	Alteration in Risk	Alteration in Risk
Alteration in Risk	You must immediately notify	You must notify Underwriters, via Your
	<b>Underwriters</b> if the risk has altered:	insurance advisor, without delay if the
	a) by removal of any fire and security	risk has altered:
	protections or building component	a) by removal of any fire and security
	designed to prevent <b>Damage</b> to the	protections or building component
	Property Insured, or	designed to prevent <b>Damage</b> to the
	b) whereby the risk of <b>Damage</b>	Property Insured, or
	accident or liability is increased ,or	b) whereby the risk of <b>Damage</b> ,
	c) by the <b>Business</b> being wound	accident or liability is increased, or
	up or carried on by a liquidator or	c) by the <b>Business</b> being wound up or
	receiver or permanently discontinued	carried on by a liquidator or
	or	receiver or permanently
	d) whereby the <b>Your</b> interest	discontinued, or
	ceases except by will or operation of	d) whereby the <b>Your</b> interest ceases
	law, or	except by will or operation of law,
	e) by a change in the type of	or
	business You operate, or the	e) by a change in the type of business
	Buildings becoming Unoccupied	You operate, or the Buildings
	otherwise the Certificate will be	becoming <b>Unoccupied</b>
	treated as cancelled and all cover will	otherwise <b>Underwriters</b> may refuse to
	terminate unless <b>You</b> have notified	pay <b>Your</b> claim(s) or provide indemnity
	<b>Underwriters</b> of any such alteration	under this <b>Policy</b> .
	(s) and at their option they have	
	.,	<u>l</u>

	agreed in writing to vary the <b>Certificate</b> .	
General Policy Conditions –	Portable Heating	Portable Heating
Portable Heating	<b>You</b> must not provide, use or store on	You must not provide, use or store on
	the <b>Premises</b> paraffin, portable	the <b>Premises</b> paraffin, portable electric
	electric or gas heaters or gas	or gas heaters or gas containers unless
	containers unless specifically agreed	specifically agreed in writing by the
	in writing by the <b>Underwriters</b> prior	Underwriters otherwise all Damage
	to such use or storage otherwise all	arising from or caused by the use or
	Damage arising from or caused by	storage of paraffin, portable electric or
	defined perils of fire and explosion	gas heaters or gas containers will be
	will be excluded.	excluded from this <b>Policy</b> .
General Policy Conditions –	Cancellation	Cancellation
Cancellation	<b>We</b> may cancel the <b>Certificate</b> by	Your Cancellation Rights
	writing to <b>You</b> at <b>Your</b> last or known	You may cancel this insurance within 14
	address confirming that all cover will	days of the day <b>You</b> purchase this
	end 14 days after the date of <b>Our</b>	insurance or the day on which <b>You</b>
	letter.	receive the <b>Policy</b> wording, whichever is
	You may cancel this insurance within	the later by contacting Commercial
	14 days of the day you purchase this	Express Quotes Limited via <b>Your</b>
	insurance or the day on which you	insurance advisor.
	receive the <b>Certificate</b> wording,	You may also cancel this insurance at
	whichever is the later. <b>Underwriters</b>	any other time by contacting
	reserve their rights to charge a	Commercial Express Quotes Limited via
	proportion of the premium or, if you	Your insurance advisor.
	have made a claim on this <b>Certificate</b> ,	If this insurance is cancelled then,
	not to refund any premium.	provided <b>You</b> have not made a claim,
	This <b>Certificate</b> may be cancelled at	You will be entitled to a refund of any
	any time at the request of the <b>Insured</b>	premium paid, subject to a deduction
	in writing to the Intermediary who	for any time for which <b>You</b> have been
	effected the <b>Certificate</b> , and the	covered. This will be calculated on a
	premium hereon shall be adjusted on	proportional basis. For example, if <b>You</b>
	the basis below.	have been covered for six (6) months,
	A pro-rata return will be issued	the deduction for the time <b>You</b> have
	subject to a minimum time on risk	been covered will be half the annual
	charge of £75.00 + IPT + any	premium.
	administration fees that have been	If <b>You</b> cancel this insurance outside the
	paid to us.	14 day cooling off period, there will be
		an additional charge, as stated in the
		<b>Schedule</b> , to cover the administrative
		cost of providing the insurance.
		If <b>We</b> pay any claim, in whole or in part,
		then no refund of premium will be
		allowed.
		Our Cancellation Rights
		We may cancel this insurance by giving
		You 30 days' notice in writing.
		We will only do this for a valid reason.
		Examples of valid reasons are as follows
		but these are not limited to:
		i) non-payment of premium in which
		case cancellation is effective from

	the start date of the <b>Period of Insurance</b> this has the same effect as if <b>You</b> have never had any cover or protection from this <b>Policy</b> .  ii) a change in risk occurring which means that <b>We</b> can no longer provide <b>You</b> with insurance cover;  iii) <b>Your</b> non-cooperation or failure to
	supply any information or documentation <b>We</b> request; iv) <b>Your</b> threatening or abusive behaviour or use of threatening or abusive language.  If <b>We</b> decide to cancel this <b>Policy</b> Commercial Express Quotes Limited will
	advise <b>You</b> by sending a letter of cancellation to <b>Your</b> last known address. If this insurance is cancelled by <b>Us</b> then, provided <b>You</b> have not made a claim, <b>You</b> will be entitled to a refund of any premium paid, subject to a deduction for any time for which <b>You</b> have been
	covered. This will be calculated on a proportional basis. For example, if <b>You</b> have been covered for six (6) months, the deduction for the time <b>You</b> have been covered will be half the annual premium.
The Parties are free to choose the law applicable to this Insurance Contract. Unless specifically agreed to the contrary this insurance shall be subject to English Law.	E.U. Disclosure Clause  The Parties are free to choose the law applicable to this Insurance Contract.  Unless specifically agreed to the contrary this insurance will be subject to the laws of England and Wales and subject to the exclusives jurisdiction of the courts in England and Wales.
Claims - Your Duties In the event of any occurrence likely to give rise to a claim under this Certificate You must report it immediately to Underwriters and provide in writing full details within 30 days (within seven days if caused by	General Claims Conditions These are the claims conditions of the insurance You will need to meet as Your part of the contract. If You do not, a claim may be rejected, or payment could be reduced. In some circumstances Your claim might become invalid.
own expense You must adhere to the conditions below: i) in the event of <b>Damage</b> by malicious persons or theft notify the Police immediately and render all reasonable assistance in causing the discovery of any guilty person and in tracing and recovering the stolen	Claims - Your Duties  On the happening of any event which may give rise to a claim You must;  a) General applicable to all Sections;  i) notify the Underwriters' Claims Representatives without delay, but in any event, within 30 days by calling 01732 520288  ii) take all practicable steps to recover property lost and otherwise
	applicable to this Insurance Contract.  Unless specifically agreed to the contrary this insurance shall be subject to English Law.  Claims - Your Duties  In the event of any occurrence likely to give rise to a claim under this Certificate You must report it immediately to Underwriters and provide in writing full details within 30 days (within seven days if caused by riot or civil commotion) and at Your own expense You must adhere to the conditions below:  i) in the event of Damage by malicious persons or theft notify the Police immediately and render all reasonable assistance in causing the discovery of any guilty person and in



ii) take immediate action to minimise loss and avoid interruption or interference with the **Business** and to prevent further **Bodily Injury** or **Damage** 

iii) give all evidence information and assistance as the Insurers may require together with (if demanded) a statutory declaration of the truth of the claim and of any matters connected with such claim iv) forward to the Insurers immediately upon receipt every letter claim writ summons or legal process v) notify the Insurers immediately when You have knowledge of an impending prosecution coroner's inquest or fatal accident inquiry vi) No admission offer promise payment or indemnity shall be made or given by or on Your behalf without the written consent of **Underwriters** who shall be entitled at their discretion to take over and conduct in the name of the Insured the defence or settlement of any claim and to take proceedings at their own expense and for their own benefit in the name of the **Insured** to recover compensation or secure indemnity from any third party in respect of any event insured by this Certificate and the Insured shall give all information and assistance in respect of such action. vii) On the happening of any Damage to Property Insured the Underwriters shall be entitled to enter any **Buildings** where the **Damage** has occurred and to take and keep possession of the **Property Insured** and to deal with the salvage in a reasonable manner and this Condition shall be proof of leave and licence for such purpose. No property may be abandoned to the Underwriters. viii) at **Your** own expense provide all details proofs and information regarding the cause and amount of Damage as the Underwriters may reasonably require including any other insurances on any Property Insured by this Certificate and (if demanded) a statutory declaration of

- iii) inform the Police without delay if the **Damage** is caused by thieves, malicious persons or vandals or by riot, civil commotion, strikes or labour disturbances
- iv) give all information and assistance the **Underwriters** may require in a timely manner. The **Underwriters** will only request information relevant to **Your** claim.
- b) Applicable to Section A Buildings and Section B - Contents; Within 30 days or such further time as the **Underwriters** may in writing allow, deliver to the **Underwriters** a written claim providing at Your own expense, all details, proofs and information regarding the cause and amount of Damage as the Underwriters may reasonably require including any other insurances on any **Property Insured** by this Policy and (if demanded) a statutory declaration of the truth of the claim and of any related matters. If any item under Sections A or B is to be reinstated or replaced by the Underwriters, You must at Your own expense provide all such plans, documents, books and information as may be reasonably required. In certain circumstances **Underwriters** may require sight of freehold title or the lease which You must provide within 30
  - ease which **You** must provide within 30 days of any such a request.

    No claim under this Section will be payable unless the terms of this condition have been complied with.
  - c) Applicable to Section C Business Interruption;
  - i) within 14 days after the expiry of the Indemnity Period or within such further time as the Underwriters may in writing allow at Your own expense deliver to the Underwriters a statement setting out particulars of the claim together with details of all other insurances covering any part of the Damage or resulting loss of revenue
  - i) You must at Your own expense also provide the Underwriters with such books of account and other business books, vouchers, invoices, balance sheets, and other documents, proofs, information, explanations and other evidence as may reasonably be required by the



the truth of the claim and of any **Underwriters** for the purpose of investigating or verifying such claim related matters. together with (if demanded) a statutory declaration of the truth of Claims Notification Notice the claim and of any related matter. a. In respect of claims under this No claim under this Section will be Certificate You should: payable unless the terms of this To make a claim under your condition have been complied with and Certificate (Sections A-E) telephone in the event of non-compliance 0345 604 6615 or 02920 558639 To therewith in any respect any payment make a claim under your Certificate on account of the claim already made (Section F) telephone - telephone will be repaid to the **Underwriters** 0333 010 7190 or email without delay. uk.newclaims@penunderwriting.com d) Applicable to Section F - Liability; b. In respect of any other information not make or allow to be made on where **Underwriters** require **You** to their behalf any admission, offer, notify them under the terms of this promise, payment or indemnity without the written consent of the Certificate, You should contact Your **Underwriters** insurance intermediary. forward without delay to **Commercial Express Quotes** Limited, via Your insurance advisor, every letter, claim, writ, summons and process without acknowledgement iii) advise Commercial Express Quotes Limited, via Your insurance advisor, in writing without delay when You have any knowledge of any impending prosecution, inquest, Fatal Accident or Ministry Enquiry. Claims - Underwriters' Rights The **Underwriters**; a) On the happening of **Damage** in respect of which a claim is made may without incurring any liability or diminishing any of the **Underwriters**' rights under this Policy enter the Premises where such Damage has occurred and take possession of or require to be delivered to the **Underwriters** any **Property Insured** and deal with such property for all reasonable purposes and in any reasonable manner. No property may be abandoned to the **Underwriters** whether taken possession of by the **Underwriters** or not. b) will have full discretion in the conduct of any proceedings and in the settlement of any claim where Underwriters have agreed to provide indemnity under this Policy. **General Claims Conditions** Fraud Fraud - Fraud



	If any claim be in any respect	If <b>You</b> make a fraudulent claim under	
	fraudulent or if any fraudulent means	this insurance contract, then <b>We</b> :	
	I -		
	or devices be used by the <b>Insured</b> or	(a) Are not liable to pay the claim; and	
	anyone acting on their behalf to	(b) May recover from <b>You</b> any sums	
	obtain any benefit under this	paid by <b>Us</b> to <b>You</b> in respect of the claim; and	
	Certificate or if any Damage be	(c) May by notice to <b>You</b> treat the	
	occasioned by the wilful act or with	contract as having been terminated	
	the connivance of the then	with effect from the time of the	
	<b>Underwriters</b> shall be entitled:	fraudulent act	
	a) not to pay the claim,	If <b>We</b> exercise <b>Our</b> right under clause (c)	
	b) recover from <b>You</b> any sums paid by	above:	
	the <b>Underwriters</b> to the in respect of	(a) <b>We</b> will not be liable to <b>You</b> in	
	the claim, and	respect of a relevant event	
	c) to treat this <b>Certificate</b> as being	occurring after the time of the	
	terminated with effect from the time	fraudulent act. A relevant event is	
	of the fraudulent act.	whatever gives rise to <b>Our</b> liability	
	If the <b>Certificate</b> is treated as having	under the insurance contract (such	
	been terminated the <b>Underwriters</b>	as the occurrence of a loss, the	
	shall be entitled to:	making of a claim, or the	
	a) refuse all liability to the under the	notification of a potential claim);	
	<b>Certificate</b> in respect of the relevant	and,	
	event occurring after the time of the	(b) <b>We</b> need not return any of the	
	fraudulent act, and	premiums paid.	
	b) not return any of the premiums		
	paid under the <b>Certificate</b>		
Complaints	Complaints	Complaints Procedure	
	If <b>You</b> have any questions or concerns	If <b>You</b> wish to make a complaint about	
	about <b>Your</b> insurance or the handling	the sales process or suitability of <b>Your</b>	
	of a claim <b>You</b> should, in the first	Policy, You should contact the Insurance	
	instance, contact <b>Your</b> broker or	advisor who arranged this <b>Policy</b> for	
	insurance advisor who arranged this	You.	
	Policy for <b>You</b> .	If <b>Your</b> complaint relates to any other	
	Please quote <b>Your</b> Policy number in all	matter including claims, <b>You</b> should	
	correspondence so that <b>Your</b>	contact:	
	concerns may be dealt with speedily.	The Complaints Manager	
	If <b>Your</b> Insurance Broker is unable to	Commercial Express	
	resolve the complaint to <b>Your</b>	B1 Custom House	
	satisfaction by close of business the	The Waterfront	
	following day and <b>Your</b> complaint	Level Street	
	relates to a claim then <b>You</b> should	Brierley Hill	
	i relates to a cialili tileli <b>fou</b> siloulu		
		-	
	contact:	DY5 1XH	
	contact: In respect of Sections A - E then	DY5 1XH Phone 0800 978 8007	
	contact: In respect of Sections A - E then please write to	DY5 1XH Phone 0800 978 8007 Email	
	contact: In respect of Sections A - E then please write to The Complaints Manager	DY5 1XH Phone 0800 978 8007 Email complaints@commercialexpress.co.uk	
	contact: In respect of Sections A - E then please write to The Complaints Manager Ergo Versicherung AG, UK Branch	DY5 1XH Phone 0800 978 8007 Email complaints@commercialexpress.co.uk Alternatively, You can refer Your	
	contact: In respect of Sections A - E then please write to The Complaints Manager Ergo Versicherung AG, UK Branch Munich RE GROUP offices Plantation	DY5 1XH Phone 0800 978 8007 Email complaints@commercialexpress.co.uk Alternatively, <b>You</b> can refer <b>Your</b> complaint to the Complaints team at	
	contact: In respect of Sections A - E then please write to The Complaints Manager Ergo Versicherung AG, UK Branch Munich RE GROUP offices Plantation Place - 3rd Floor	DY5 1XH Phone 0800 978 8007 Email complaints@commercialexpress.co.uk Alternatively, You can refer Your complaint to the Complaints team at Lloyd's at any time:	
	contact: In respect of Sections A - E then please write to The Complaints Manager Ergo Versicherung AG, UK Branch Munich RE GROUP offices Plantation Place - 3rd Floor 30 Fenchurch Street London	DY5 1XH Phone 0800 978 8007 Email complaints@commercialexpress.co.uk Alternatively, You can refer Your complaint to the Complaints team at Lloyd's at any time: Complaints	
	contact: In respect of Sections A - E then please write to The Complaints Manager Ergo Versicherung AG, UK Branch Munich RE GROUP offices Plantation Place - 3rd Floor 30 Fenchurch Street London EC3M 3AJ	DY5 1XH Phone 0800 978 8007 Email complaints@commercialexpress.co.uk Alternatively, You can refer Your complaint to the Complaints team at Lloyd's at any time: Complaints Lloyd's	
	contact: In respect of Sections A - E then please write to The Complaints Manager Ergo Versicherung AG, UK Branch Munich RE GROUP offices Plantation Place - 3rd Floor 30 Fenchurch Street London EC3M 3AJ Phone 020 3003 7444	DY5 1XH Phone 0800 978 8007 Email  complaints@commercialexpress.co.uk Alternatively, You can refer Your complaint to the Complaints team at Lloyd's at any time: Complaints Lloyd's One Lime Street	
	contact: In respect of Sections A - E then please write to The Complaints Manager Ergo Versicherung AG, UK Branch Munich RE GROUP offices Plantation Place - 3rd Floor 30 Fenchurch Street London EC3M 3AJ Phone 020 3003 7444 Complaints@ergo-commercial.co.uk	DY5 1XH Phone 0800 978 8007 Email  complaints@commercialexpress.co.uk Alternatively, You can refer Your complaint to the Complaints team at Lloyd's at any time: Complaints Lloyd's One Lime Street London	
	contact: In respect of Sections A - E then please write to The Complaints Manager Ergo Versicherung AG, UK Branch Munich RE GROUP offices Plantation Place - 3rd Floor 30 Fenchurch Street London EC3M 3AJ Phone 020 3003 7444 Complaints@ergo-commercial.co.uk In respect of Section F please write to	DY5 1XH Phone 0800 978 8007 Email complaints@commercialexpress.co.uk Alternatively, You can refer Your complaint to the Complaints team at Lloyd's at any time: Complaints Lloyd's One Lime Street London EC3M 7HA	
	contact: In respect of Sections A - E then please write to The Complaints Manager Ergo Versicherung AG, UK Branch Munich RE GROUP offices Plantation Place - 3rd Floor 30 Fenchurch Street London EC3M 3AJ Phone 020 3003 7444 Complaints@ergo-commercial.co.uk	DY5 1XH Phone 0800 978 8007 Email  complaints@commercialexpress.co.uk Alternatively, You can refer Your complaint to the Complaints team at Lloyd's at any time: Complaints Lloyd's One Lime Street London	



Commercial Express
B1 Custom House
The Waterfront
Level Street
Brierley Hill
DY5 1XH

Phone 0800 978 8007 Email complaints@commercialexpress.co.uk Your complaint will be acknowledged within 5 business days of receipt. If the complaint is not resolved within 4 weeks of receipt Pen Underwriting will write to You and let You know what further action will be taken. A final response letter will be issued within 8 weeks of receipt. Upon receipt of the letter if You remain dissatisfied You may refer Your complaint to the Financial Ombudsman Service.

And your concerns the will be forwarded onto **Your** Insurer. Whilst reviewing your complaint **Your** Insurer will:

- · Acknowledge **Your** complaint promptly
- Investigate Your complaint quickly and thoroughly
- Keep You informed of the progress of Your complaint
- Do everything possible to resolve
   Your complaint

Your Insurer is obliged to provide You with a written offer of resolution within 8 weeks of the date Your complaint was received.

If **Your** Insurance Broker or **Your**Insurer remain unable to resolve the complaint to **Your** satisfaction then **You** may also have the right to refer
Your complaint to:

#### The Financial Ombudsman Service

Exchange Tower, London,

E14 9SR

Phone 08000 234 567
Further information is available from them and on www.financial-

Your rights as a customer to take legal action are not affected by the existence or use of the complaints procedure mentioned above.

ombudsman.org.uk

Fax: 020 7327 5225

E-mail: complaints@lloyds.com
Website: www.lloyds.com/complaints
Details of Lloyd's complaints procedures
are set out in a leaflet "Your Complaint How We Can Help", which is available
from www.lloyds.com/complaints. You
can also ask Lloyd's for a copy of this
leaflet using the contact details shown

If **You** are dissatisfied with the outcome of **Your** complaint, **You** may have the right to refer **Your** complaint to an alternative dispute resolution body. If **You** live in the United Kingdom or the Isle of Man, the contact information is: The Financial Ombudsman Service

Exchange Tower
London
E14 9SR

Tel: 0800 023 4567 (calls to this number are free from "fixed lines" in the UK)
Tel: 0300 123 9123 (calls to this number cost the same as 01 and 02 numbers on mobile phone tariffs in the UK)

Email: complaint.info@financialombudsman.org.uk

If **You** live in the Channel Islands, the contact information is:

Channel Islands Financial Ombudsman

PO Box 114 Jersey

Channel Islands

JE4 9QG

Tel: Jersey +44 (0)1534 748610; Guernsey +44 (0)1481 722218; International +44 1534 748610

Fax: +44 1534 747629 Email: enquiries@ci-fo.org Website: www.ci-fo.org

If You purchased this insurance online, You can also make a complaint via the EU's online dispute resolution (ODR) platform. The website for the ODR platform is: <a href="http://ec.europa.eu/odr">http://ec.europa.eu/odr</a> This complaints procedure does not affect Your right to take legal action.

	However the Financial Ombudsman	
	Service will not adjudicate on any	
	cases where litigation has	
F: .16 . B	commenced.	
Financial Services Register	Financial Services Register	Removed
	The Financial Services Register can be	
	checked by visiting the Financial	
	Conduct Authority website on	
	www.fca.org.uk or by calling 0800 111	
	6768.	
Identity of Insurers	Identity of Insurers	Removed
	Section A - E:	
	ERGO Versicherung AG (UK Branch)	
	ERGO Versicherung AG is a German	
	insurance company with its	
	headquarters at Victoriaplatz 2, 40477	
	Düsseldorf. Registered No: HRB36466.	
	UK Branch registered in England and	
	Wales, Registration No. BR016401.	
	Registered Office: 55 King William	
	Street, London, EC4R 9AD.	
	ERGO Versicherung AG, UK Branch is	
	authorised by Bundesanstalt für	
	Finanzdienstleistungsaufsicht and	
	subject to limited regulation by the	
	Financial Conduct Authority and	
	Prudential Regulation Authority.	
	Details about the extent of Our	
	regulation by the Financial Conduct	
	Authority and Prudential Regulation	
	Authority are available from Us on	
	request.	
	Section F:	
	Argo Direct Limited Argo Direct	
	Limited on behalf of ArgoGlobal SE.	
	Argo Direct Limited is registered in	
	England and Wales: No. 4019569.	
	Registered address: Exchequer Court,	
	33 St Mary Axe, London, EC3A 8AA.	
	AIG Europe Limited	
	AIG Europe Limited is registered in	
	England: company number 1486260.	
	Registered address: The AIG Building,	
	58 Fenchurch Street, London EC3M	
	4AB.	
	Covéa Insurance plc	
	Covéa Insurance plc, Registered in	
	England and Wales No. 613259.	
	Registered office, Norman Place,	
	Reading, RG1 8DA.	
	Argo Direct Limited is authorised and	
	regulated by the Financial Conduct	
	Authority. ArgoGlobal SE is authorised	
	Additionty. Algodiobal 3L is autilotised	



by the Malta Financial Services	
Authority to carry on General	
Insurance Business under the	
Insurance Business Act, 1998. AIG	
Europe Limited and Covea Insurance	
plc are authorised by the Prudential	
Regulation Authority and regulated by	
the Financial Conduct Authority and	
the Prudential Regulation Authority.	